

APPLICATION FOR GRANT IN AID UNDER THE CENTRAL SCHEME OF ASSISTANCE TO VOLUNTARY ORGANISATIONS ETC. FOR PRESERVATION OF MANUSCRIPTS / RARE BOOKS.

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FROM :

TO:

The Joint Secretary,
Department of Culture,
Government of India
Shastri Bhawan,
New Delhi – 110 001.

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Subject: Grant-in-aid under the Central Scheme of Financial Assistance to Voluntary Organisations, Educational Institutions, Libraries, etc. for preservation, listing, cataloguing, evaluation, publication, etc. of manuscripts / rare books.

Sir,

I submit herewith an application (in duplicate) for a grant under the scheme named above. I certify that I have read the rules and regulations of the Scheme and I undertake to abide by them on behalf of the Institution / Management / University. I further agree to the following conditions :-

- (a) All assets acquired wholly or substantially out of the Central grant shall not be encumbered or disposed of or utilised for purposes other than those for which grant is given. Should the Institution / Organisation cease to exist at any time, such properties revert to the Government of India.
- (b) The accounts of the project shall be maintained properly and separately. They shall always be open to check by an officer deputed by the Government of India or the State Government. They shall also be open to a test check by the Comptroller and auditor General of India at his discretion.
- (c) Progress report on the project will be furnished at regular intervals as may be specified by the Government.

The institution / organisation will bear 25 % of the approved expenditure on the project.*

Yours faithfully,

Signature :

Name :

Designation :

Office Stamp :

* Duly filled in application forms are to be sent to the Deputy Director of Archives, National Archives of India, Janpath, New Delhi-110 001, who is Member-Secretary of the Grants Committee for the sake of convenience.